



Year 3-6 Cybersafety Agreement & Google for Education

As an extension to our existing opportunities to learn in a digital environment, your child will be introduced to Google for Education in Years 3-6. Google has a suite of applications that Google offers to schools and educational institutions for free. These apps include Gmail, Drive, Docs, Slides and many more which a Google account gives access to. The range of tools offered gives students and teachers online tools that enrich communication, content creation and collaboration.

We believe that Google for Education helps us:

- provide exciting and diverse opportunities to learn
- prepare students for the world of learning that is collaborative and electronically enabled
- assist students to be more self-managing in their learning environment
- prepare students to be responsible and capable digital citizens
- provide students with a huge range of methods to express their insights and skills
- support the implementation of the curriculum at Cornwall Park District School
- provide a platform to support student reflection and goal setting

Whakapau kaha – to be better than before

193 Green Lane West, Greenlane, Auckland 1051. Ph: 09 524 6574

Email: office@cpds.school.nz www.cornwallpark.school.nz

Google Accounts

All students will be set up with a Google account and log-in details. This gives each student a learning platform in the cloud (Google Drive) that will allow them to create and collaborate on documents wherever they are. Expectations within this space are the same as those identified through our Digital Citizenship Agreement you have already signed for Year 0-2 students.



In preparation for the distribution of logins to the children, the teachers have been teaching aspects of digital citizenship – including ways to keep safe online, protecting personal information and responding appropriately in online settings.

All students will be expected to uphold the school values in a digital environment. Teachers have the ability to monitor all online activity for students through a teacher dashboard. This also provides a platform for them to easily monitor progress and emails, as well as provide feedback to students. The students will develop a body of work and contribute examples and reflections.

Students will be shown how to use Google Apps and will be provided with unique usernames and passwords. Parents and guardians are encouraged to explore Google Apps with their children by logging in together and accessing their schoolwork stored in Google Apps.

Google Apps for Education is one of the ways we enhance our curriculum delivery. Students without parental permission will not participate in any lessons across the curriculum using Google Apps.

School staff will monitor the use of Google Apps when pupils are at school. Parents and guardians are responsible for monitoring their child's use of applications when accessing Google Apps from home. Students are responsible for their own behaviour at all times.

Students will also use their usernames to access HERO where they will write learning reflections. This will help students have ownership over their learning, set future learning goals and have feedback from their whānau on their learning as they post.

Digital Citizenship Agreement

It is important that I demonstrate what responsible use looks like while using technology in my learning. I agree to the following:



I am a Self-Managing Cyber-Citizen because I...

- only use the internet or any technology with adult / parent permission.
- check with an adult before I give out personal information.
- make sure I keep ALL passwords a secret.
- take care of all technologies I use by treating equipment with care and respect and tell an adult if anything isn't working or is damaged.
- do not subscribe to anything online or via email without a teachers permission.
- will tell an adult if I'm being bullied online or if I see anything inappropriate and will not show other students.
- search only for appropriate and education related content online.



I am a Connected Cyber-Citizen because I...

- use the internet and technologies for learning tasks.
- communicate with others in a respectful, thoughtful way. Even when no one is looking I will think "what would my parents or teachers think if they saw it?"
- behave in a safe way which respects and protects myself, property and others.
- think carefully before I write/post anything online about anyone else as I will treat others as I want to be treated.
- seek permission before downloading and material or resources.
- validate / cite resources used such as photos and videos etc.
- tell an adult straight away if I think or know someone else is being bullied online and support that person.

I am a Reflective Cyber-Citizen because I...

- behave in a safe way which models respect for myself and others.
- know that when something is digital, it is public whether it was supposed to be private or not.
- make the right decisions and challenge questionable decisions of others.
- understand and talk about the consequences of inappropriate behaviour online.
- keep home and school separate by not accessing home or personal email accounts from school.
- use appropriate language when communicating through use of technologies.



Student Permissions

We are excited to be using this tool to support learning at our school. We appreciate that you may have some questions or would like to find out more about this online environment, feel free to direct these to helpdesk@cpds.school.nz

Student Name:

2022 Room Number:

I give permission for my child to use Google Apps and on-line tools as part of the school curriculum to support their learning.

Yes / No

I have discussed with my child the importance of being a self-managing, connected and reflective Cyber-Citizen at Cornwall Park District School.

Yes / No

Parent / Guardian Signature:

Date:

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Cybersafety

Cornwall Park District School has ultra fast access in every class via our computer network. Considerable planning has gone into this, including the drafting of policies, incident protocols and agreements.

In accordance with these documents and in line with what we are trying to achieve in terms of e-learning, teachers will train children in the safest ways to locate information and make use of this valuable resource.

The school system will be filtered by a filtering service, but as no filtering service is guaranteed to protect against all unsuitable material, the school has the right to monitor, access and review all use. This includes personal emails sent and received on

the schools computer/s and/or network facilities at all times.

The safety of children is of paramount concern. Any apparent breach of cybersafety will be taken seriously.

Issues relating to confidentiality, such as sighting student or staff information, reasons for collecting data and the secure storage of personal details and information (including images) will be subject to the provisions of the Privacy Act 1993.

The school has two Internet Safety Officers, these are the Associate Principals. Should you have any queries please contact them through the office.



**WHAT DIGITAL FOOTPRINT
ARE YOU LEAVING BEHIND?
THINK BEFORE YOU CLICK!**

Parents please discuss with your child the importance of being a Self-Managing, Connected and Reflective cyber-citizen at Cornwall Park District School.